



Virtual Conference Support Form

October 21–23, 2020

STEP ONE: Contact Information Please print legibly and complete all information below for use in the publications distributed on site.

Primary Contact: _____

Contact Telephone: _____ Email: _____

Company Name: _____

Street Address: _____

City, State, Country/Province, Zip: _____

Telephone: _____ Fax: _____ Email: _____

Company Website Address: _____

Authorized Signature and Date: _____

The ASPMN 30th Annual Conference is going Virtual!

Educational sessions and the Exhibit Hall will be hosted through the Whova app. The majority of the sessions will be pre-recorded and available on demand for attendees to view on their own schedule. Some general sessions will be lived streamed and offer live Q & A. There will be dedicated time in the virtual exhibit hall for you to connect with attendees. For the complete program schedule please visit <http://aspmn.org/education/annualconference/Pages/attendees.aspx>

If you have already submitted your exhibit application and made your payment no further action is required.

STEP ONE: Meeting Support Level

- Level of Support: Platinum – \$8,000
 - Gold – \$5,000
 - Virtual Symposiums – \$5,000
- Amount: \$ _____

STEP TWO: Virtual Booth Exhibit Package

ASPMN® Virtual Exhibit Package Includes: Exhibitor listing, company description, logo, web link, mobile ad for Whova app, Product Showcase Video or PowerPoint (Maxium 10 minute presentation), One-time use conference attendee mailing list \$2,650

Amount: \$ _____

STEP THREE: Sponsor Opportunities

- Platinum Level \$8,000:** Notebook with pen branded with your logo mailed to conference attendees prior to the conference, virtual booth with all inclusions, 3 month banner ad on the ASPMN® website, one dedicated e-blast to conference attendees, and sponsor recognition in all conference communications.
 - Gold Level \$5,000:** Face mask branded with your logo and the ASPMN logo mailed to conference attendees prior to the conference, virtual booth with all inclusions, one dedicated e-blast to conference attendees, and sponsor recognition in all conference communications.
 - Virtual Symposia \$5,000:** These one hour sessions typically take place during a breakfast or lunch time frame. They can be CE with medical professional or speaker providing data or non-CE as product overview.
- Amount: \$ _____

STEP FOUR: Total Fees

TOTAL PAYMENT DUE \$ _____
(Full payment due with application)

STEP FIVE Method of Payment

All funds MUST be submitted from a U.S. bank in U.S. funds. ASPMN® does not accept purchase orders or invoice for services.

ASPMN® Tax ID 58-1905277

- Check made payable to ASPMN® – check # _____
- Credit Card

ASPMN® no longer accepts credit card numbers on paper forms. All credit card payments must be made online. If you elect to pay by credit card you will receive an invoice and instructions on how to access your online account and how to make your payment.

STEP SIX: Send in National Conference Support Form

Mail: **Mail completed application form and check payments to:**
ASPMN® Executive Office
P.O. Box 723248
Atlanta, GA 31139-0248

Please include a copy of your form with check payments and Email a copy to Djennings@kellencompany.com.

STEP SEVEN: Logos and Advertising

Once applications are processed, exhibitors will receive their log-in access to the Whova app to upload your company details including your logo and description. Mobile ad's should be sent to ASPMN@kellencompany.com by September 21, 2020 and should be formatted in .jpg and .eps file formats in high-resolution at 300 dpi.

September 21, 2020:

- ☀ Deadline to submit meeting support & advertising application
- ☀ Deadline to submit artwork/advertisement
- ☀ Deadline to submit company logo and 50-word description