



Getting Employer Support to Attend ASPMN®'s 30th National Conference

The three days of the ASPMN® 30th National Conference will be the most cost-effective professional development choice you can make all year. You will experience a full year of benefits in the form of new and greater knowledge that you can apply directly to patient care. Use this letter below to assist you in gaining support from your supervisor. Feel free to customize it however you would like. Here are more tips on getting employer support for attending the ASPMN® 30th National Conference:

- Offer to prepare and deliver a short presentation and Q&A to your colleagues to share what you have learned. This way others on your unit will get the benefits of your attendance too.
- Share the program guide and speaker handouts with your colleagues. As an attendee, you have unlimited access to materials provided by speakers.
- Explain what you plan to get out of attending and how that will benefit your position at work, organization and patients and you don't even need to leave your house to do this.
- If your hospital has or is trying to obtain Magnet status, remind your supervisor that demonstrating staff participation in continuing education is vital to securing and keeping that status.
- Be ready with a plan and a schedule that show who will cover for you while you are attending the conference.
- Reminding them there is no expense for travel, hotel or food cost this year
- Elaborate on what you plan to get out of attending and how that will benefit your job.
- All sessions will be available for you to complete for 90 days after the conference that best first your schedule.

[date]

Dear [your supervisor's name]:

To help provide [your facility] and our patients with the most current professional nursing knowledge and skills in pain management nursing, I would like to attend the American Society for Pain Management Nursing® (ASPMN®) 30th National Conference on October 21st - 23rd virtual conference. The theme this year is "*Pain Management in the New Era: Embracing Diversity.*" This conference offers workshops, concurrent sessions, paper presentations and panel discussions, poster abstracts and general sessions that address all aspects of pain management nursing that are applicable to any nurse. Every nurse is a pain care nurse and the session levels range from novice to expert and what great opportunity for very nurse to stay up to date on cutting-edge on pain management. All the session for this virtual conference will be offered on-demand for 90 days after the conference for one low fee.

Costs

No need to worry about transportation costs, meals, and the price per night of the hotel room or missing work time to travel to and attend the conference especially in this unsettling time of the COVID-19 pandemic and need for social distancing. The conference is being offered \$299 for members or I can attend the conference and get a one-year membership for \$489 if I register by October 21, 2020.

Summary of Benefits

Attending the ASPMN® 30th National Conference will enhance my nursing knowledge and skills, which will enable me to provide better care for my patients. I will be able to pass on much of what I learn to my colleagues on the unit, and my notes and copy of the speaker presentations will be available for reference. Thank for your consideration of this request.

Sincerely,

[your name]